**BWC TRUSTEE APPLICATION FORM**

Please ensure you have read the BWC Trustee Role Description and that you refer directly to the requirements in this.

Email your application to [amyforbes@womenscentre.org.uk](mailto:amyforbes@womenscentre.org.uk) along with a completed Equality Monitoring form.

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| --- | --- | --- |
| **Name** |  | |
| **Address** |  | |
| **How long at this address?** |  | |
| **Telephone number** |  | |
| **Email address** |  | |
| **Date of Birth (for Companies House)** |  | |
| **Occupation (for Companies House)** |  | |
| **Nationality (for Companies House)** |  | |
| **Why do you want to join Brighton Women’s Centre as an organisation?** | | |
|  | | |
| **What experience would you bring to the Board of Trustees at Brighton Women’s Centre (please use person specification as reference)** | | |
|  | | |
| **Which area of Brighton Women’s Centre particularly interests you?** | | |
|  | | |
| **Do you know of any reason which would prevent you from becoming a charity trustee?** | | |
|  | | |
| **Please provide the names of two referees** | | |
| **Name:**  **Address:**  **Tel:**  **Email:**  **Relationship:** | | **Name:**  **Address:**  **Tel:**  **Email:**  **Relationship:** |

**Trustee’s Declaration of Eligibility**

I declare that:

* I am over age 18.
* I am not an undischarged bankrupt.
* I have not previously been removed from trusteeship of a charity by a Court or the Charity Commission.
* I am not under a disqualification order under the Company Directors' Disqualification Act 1986.
* I have not been convicted of an offence involving deception or dishonesty (unless the conviction is spent).
* I am, in the light of the above, not disqualified by the Charities Act 1993 (section 72) from acting as a charity trustee.
* I undertake to fulfil my responsibilities and duties as a Trustee of Brighton Women’s Centre in good faith and in accordance with the law and within Brighton Women’s Centre's objectives / mission.
* I do not have any financial interests in conflict with those of Brighton Women’s Centre (either in person or through family or business connections) except those which I have formally notified in a conflict of interest statement. I will specifically notify any such interest at any meeting where Trustees are required to make a decision which affects my personal interests, and I will absent myself entirely from any decision on the matter and not vote on it.
* I live and/or work in Sussex and/or Kent

Signed:

Date:

**Recruitment Process Information**

We review applications on a rolling basis.Application Forms will be reviewed by the Director and Chair. Shortlisted candidates will be invited for informal conversations with the Director and Chair, as well as any other Trustees who are able to attend. If selected, an induction including a probationary period would follow. Please note that as our Trustees are volunteers, many of them have full time roles outside of their BWC commitments, and this can affect the speed of this process. We will endeavour to communicate with you throughout.